

Application for Sign Permit

Office of Planning and Land Information
Jackson County Courthouse
400 New York, STE 102, Holton, KS 66436
(785) 364-4781

APPLICANT _____ PHONE __ () _____

ADDRESS _____ AGENT NAME (if any) _____

TYPE OF SIGN REQUESTED _____

CURRENT ZONING _____

APPLICANTS INTEREST IN PROPERTY (OWNER, TENANT, OTHER) _____

IF NOT THE OWNER, DOES APPLICANT HAVE WRITTEN AGREEMENT FOR LOCATION OF THE SIGN? _____

DESCRIPTION OF PROPOSED SIGN _____

THE FOLLOWING MUST BE INCLUDED WITH THE APPLICATION:

- A. Site plan showing location of proposed sign.
- B. Building plans and structural details of proposed sign.
- C. If applicant is not the owner, proof of agreement with the owner of the land for placement of the sign.

THE APPLICANT AGREES TO FURNISH ANY ADDITIONAL INFORMATION REQUIRED FOR REVIEW AND PROCESSING OF THE APPLICATION FOR A SIGN PERMIT.

Applicant Signature

Date

Planning Administrator's Signature

Date

For Office Use Only

APPROVED _____

DENIED _____

Check # _____ FEE - \$100.00

REFERENCE # _____

PARCEL # _____

** THIS PERMIT BECOMES NULL AND VOID 60 DAYS AFTER THIS DATE UNLESS THE TYPE OF ACTIVITY COVERED BY THE PERMIT IS COMMENCED.